

Exhibit 4

From: Michael L Graham <mgraham@thegrahamlawfirm.com>
Sent: Thursday, November 11, 2010 4:51 PM
To: 'Susan H Novak' <susan.h.novak@jpmchase.com>
Cc: 'Jo Hopper' <bunnyhoppe@aol.com>; Cantrill, Tom <tcantrill@hunton.com>; 'Janet Strong' <jstrong@thegrahamlawfirm.com>
Subject: Consolidated Checklist
Attach: Prioritized request modified by Jo (00065017).DOC

Dear Susan:

It was a pleasure to talk to you this afternoon.

As we talked about, I have attached hereto a list, organized by priority, with the highest priority being at the top, of the various tasks that Jo has asked be completed by Bank. We believe that use of this list, and adding to it, or deleting from it as actions are completed, may be the best way to organize and keep track for each of us.

While we prepared the list, it reflects Jo's priorities and concerns. I have copied Jo, Janet and Tom. We will be glad to meet in person on any of these if that would be helpful.

All my best, I am keeping this list next to my computer and telephone. If you have revisions or comments, could you make them directly in the list (I have left it in word format rather than converting to a pdf. If you do make edits or comments, could you make them in a different color than black, and we will seek to do the same.

All my best,

Mike

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Prioritized 12/31/2010 Request

1. Retitle the following stocks and options
 - 1.1. RealPage, Inc.--200,000 shares and 25,000 options
 - 1.1.1. 100,000 shares (with restrictions) transfer to Jo's brokerage account at JP Morgan
 - 1.1.2. 12,500 options retitle at RealPage in Jo's name before end of year--expiration date for options 1/25/2011*
 - 1.2. Perficient--206 shares and 55,000 options
 - 1.2.1. 103 shares transfer to Jo's brokerage account at JP Morgan
 - 1.2.2. 27,500 options retitle in Jo's name before end of year--expiration date for options 1/25/2011*
2. Options—high priority due to expiration date of 1/25/2011*
 - 2.1. Instantis--766,667 options: retitle 1/2 in Jo's name before end of year
 - 2.2. Critical Technologies-13,333 options: retitle 1/2 in Jo's name before end of year
 - 2.3. GT Nexis-170,833 options: retitle 1/2 in Jo's name before end of year
 - 2.4. Sierra Atlantic-80,000 options retitle 1/2 in Jo's name before end of year
3. Brokerage Accounts--high priority due to volatility
 - 3.1. Credit Suisse: divide in 1/2 and transfer to Jo's brokerage account at JPMorgan
 - 3.2. Jefferies: divide in 1/2 and transfer to Jo's brokerage account at JPMorgan
4. Venture Capital and Hedge Funds
 - 4.1. Insights Venture Partners Funds III Co-Investors and IV--divide in 1/2 and retitle in Jo's name
 - 4.2. Bain Funds VII, VII-Co, and VI--divide in 1/2 and retitle in Jo's name
 - 4.3. Absolute Return Capital Partners LP--divide in 1/2 and retitle in Jo's name if possible, otherwise, liquidate and transfer Jo's half to JP Morgan brokerage account
 - 4.4. Sevin Rosen VI, VII and VIII Affiliates Funds-- divide in 1/2 and retitle in Jo's name
5. Privately Held Company Stock
 - 5.1. eCivis-120,500 shares divide in 1/2 and retitle in Jo's name
 - 5.2. Jamcracker-25,000 shares divide in 1/2 and retitle in Jo's name
 - 5.3. Sierra Atlantic, Inc.-100,000 shares divide in 1/2 and retitle in Jo's name
 - 5.4. Critical Technologies, Inc.-177,783 Series A 2005 Preferred Stock & 44,652 Series B Preferred Stock divide in 1/2 and retitle in Jo's name

6. Publically Traded Stocks

- 6.1. Avistar Communications--5,000 shares divide in 1/2 and retitle Jo's half and place in JP Morgan brokerage account
- 6.2. Broadcom--42 shares divide in 1/2 and retitle Jo's half and place in JP Morgan brokerage account
- 6.3. Municipal Mortgage & Equity LLC--440 shares divide in 1/2 and retitle Jo's half and place in JP Morgan brokerage account

7. Low priority

7.1. The following Venture Capital Funds are smaller and therefore their transfer is a lower priority

- 7.1.1. GAP General Atlantic Partners
- 7.1.2. Behrman Capital-Strategic Entrepreneur Fund II LP
- 7.1.3. Gabriel Venture Partners-Gabriel Venture Partners I, LP
- 7.1.4. Kendall Marketing Associates, Inc
- 7.1.5. Rus Management Associates, Inc
- 7.1.6. Trust Company of America

7.2. Believe Piper Jaffray has no value--please confirm

7.3. Believe Marketworks, Inc, Tibersoft, and Pointserve, Inc are also valueless--please confirm

The real property, personal property and businesses are Jo's lowest priority because they lack volatility. Jo has committed to Michael van den Akker, her financial advisor, she will not make any decision regarding these tangible assets until all of the above transactions are completed so that they can accurately assess her financial situation.

*Expiration date provided by Jo Hopper, Independent Executor should verify.